

GRADUATE WORK READINESS PROGRAMME

APPLICATION FORM

Please complete all the fields in this Application Form, sign the form and then get your manager to complete and sign the Manager's Declaration at the end of this form.

Once you have completed all the required fields and obtained all the signatures, please scan all the pages as one single file and email to info@resa.org.au

Personal Details		
Title	Given Name	Surname
Date of Birth		Email Address
Mobile Number		Office Phone Number

Academic Qualification	
Highest-level Qualification	Institute/Examining Body
Language of Instruction	Duration (from year to year)

English Language Proficiency
<p>Please select at least one of the following choices and attach the evidence where required.</p> <p><input type="checkbox"/> English is my native/first language</p> <p><input type="checkbox"/> English was the language of instruction in my school/tertiary studies</p> <p><input type="checkbox"/> Neither of the above apply, but I have passed an English language test as follows and I will provide further evidence as required. (Please tick the relevant box below):</p> <p><input type="checkbox"/> GCE 'O' or 'A' English or equivalent</p> <p><input type="checkbox"/> IELTS Academic Score (≥ 6.5)</p> <p><input type="checkbox"/> TOEFL Score (≥ 5.75)</p> <p><input type="checkbox"/> Other</p>

Employment	
Current Employer	Job Title
Employer Address	Reporting Manager/ Supervisor:

Terms & Conditions

I acknowledge that:

1. To the best of my knowledge, the information provided by me in this application form is true and complete.
2. I will abide by GCWAL’s rules and regulations and GCWAL’s Participant Handbook (as amended by GCWAL from time to time).
3. GCWAL reserves the right to modify or alter the Programme without prior notice.
4. All materials provided to me during the Programme (including learning materials) are subject to the GCWAL’s copyright (unless otherwise specified in writing). I acknowledge that if I photocopy or distribute the materials (including learning materials) to any persons, will be in breach of copyright and will be liable for serious penalties.
5. I agree to provide my manager/supervisor with copies of all the reports I submit to GCWAL throughout this Programme.
6. I agree that the laws in force in South Australia govern this agreement with GCWAL.

Date	Applicant’s signature
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MANAGER’S DECLARATION

I, _____, am the supervisor of _____
 who is being sponsored by _____ to undertake the Graduate Work-
 Readiness Programme with Global Centre for Work-Applied Learning (GCWAL).

On behalf of my employer, I confirm that:

- the applicant will be allowed time to participate in the programme during working hours and to attend monthly webinars at assigned times
- I will review the applicant’s project plan and the monthly reflective reports and take an active interest in the participant’s progress throughout the Programme.
- I will review the Manager’s Handbook which will be provided to me and use it to guide me in my role during this programme.

Date	Manager’s Name	Manager’s signature
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